



Surrey Heath Borough Council

Surrey Heath House
Knoll Road
Camberley
Surrey GU15 3HD
Telephone: (01276) 707100
Facsimile: (01276) 707177
DX: 32722 Camberley
Web Site: www.surreyheath.gov.uk

Department: Corporate Services

Service: Corporate Governance

Please ask for: Jane Sherman

Direct Tel: 01276 707319

E-Mail: jane.sherman@surreyheath.gov.uk

15 September 2010

To: The Members of the **APPOINTMENTS COMMITTEE**

(Councillors Richard Brooks, Liane Gibson, Chris Rowbotham, Moira Gibson and Alan Whittart)

Dear Councillor

A meeting of the **APPOINTMENTS COMMITTEE** will be held at **Camberley Theatre, Knoll Road, Camberley on Thursday 23 September 2010. Please arrive between 9.30 and 9.45 am for an introduction and briefing session. The formal part of the meeting will commence at 10.00 am.**

The agenda will be as set out below.

Yours sincerely

MICHAEL WILLIS

Chief Executive

AGENDA

PART I

(public)

Page No

1. APOLOGIES FOR ABSENCE

-

2. MINUTES

1

To confirm and sign the non-exempt minutes of the meeting held on 23 August 2010 (copy attached).

3. DECLARATIONS OF INTEREST

-

Members are invited to declare any interests (personal and prejudicial) they may have with respect to matters which are to be considered at this meeting. Members who consider they may have an interest are invited to consult the Head of Corporate Governance or the Democratic Services Manager prior to the meeting.

Page No

4. EXCLUSION OF PRESS AND PUBLIC

The Committee is advised to RESOLVE that, under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act, as set out below:

<u>Item</u>	<u>Paragraph</u>
5	1
6	1
7	1

PART II **(exempt)**

5. MINUTES

3

To confirm and sign the exempt minutes of the meeting held on 23 August 2010 (copy attached).

-

6. APPOINTMENT OF CHIEF EXECUTIVE

To interview the two short listed applicants for the post of Chief Executive.

-

7. REVIEW OF EXEMPT ITEMS

To review the item, or parts thereof, which can be released as information available to the public.